



Central Union School District
Lemoore, CA

CENTRAL UNION SCHOOL DISTRICT
District Psychologist

JOB DESCRIPTION

ESSENTIAL FUNCTION

To develop and provide psychological services for the district.

DIRECTLY RESPONSIBLE TO

Curriculum Coordinator, Student Services

IMMEDIATE SUBORDINATES

None

DUTIES AND RESPONSIBILITIES

Identifies, places, and re-evaluates special education pupils; implements State and Federal codes regarding special education pupil records; coordinates special services for handicapped private and parochial school pupils and other resident minors.

Evaluates the individual needs of average, gifted, handicapped and disturbed children in the school district; collects appropriate preassessment data (e.g. reviews school records, observes students, consults with other professionals, etc.); administers appropriate diagnostic tests; provides all or appropriate parts of the written psycho-educational report that are concise, relevant, easily understood and helpful in terms of summary and recommendations.

Consults with parents and school personnel on the assessment process and results; presents information in knowledgeable and understandable manner; assists in planning appropriate educational goals and programs; serves as an effective member of the IEP team.

Consults with parents and school personnel regarding methods to enhance school and home learning environments; presents information and knowledge in an understandable manner; assists in planning and implementing programs (e.g. curricular changes, behavior programs, etc.); provides follow-up assistance including home visits if necessary.

Provides in-service and workshops to parents and school staff on methods to enhance the educational environment; assists in needs assessment for in-service; assists in planning and implementation of in-service; assists in evaluation of in-service.

Serves as consultant to the school board, superintendent, administrators, teachers, and parents in matters involving psychological services and implementation of State and Federal laws.

Refers individuals to community agencies to secure medical, vocational, or social services for children and families for children in such need.

Demonstrates good judgment in carrying out professional duties. Demonstrates positive behavior in professional relationships.

Seeks professional growth; actively participates in available in-service educational programs and meetings; demonstrates a knowledge of current trends in the area of immediate responsibility; promotes the exchange of ideas, methods, materials and resources.

Organizes time, materials and presentations effectively; plans, coordinates, and evaluates the work of interns, as appropriate; assists in the selection, implementation and interpretation of school district research projects, as appropriate.

Performs other duties as assigned.

DAYS/HOURS

Normally 8:00 a.m. to 4:00 p.m. or more as required; 200 workdays annually.

QUALIFICATIONS

Knowledge of:

Implementation and development of district special education programs; state and federal codes regarding special education students; assessment procedures for special education students; effective group and individual counseling techniques appropriate for elementary school students.

Ability to:

Communicate effectively both orally and in writing; work collaboratively and flexibly with others; coordinate and accomplish various tasks and activities in a timely manner.

Education and Experience:

Credential authorizing services as a school psychologist; prior successful years in public school service as a school psychologist.

Physical Abilities:

Sufficient vision to read printed material and inspect books, documents and other related materials; dexterity of hands and fingers to operate computer and standard office equipment; sitting or standing for extended periods of time; kneeling and bending; reaching to retrieve and maintain files; sufficient hearing and speaking to exchange information in person and on the telephone; ability to lift at least 25 pounds.

Working Environment:

School and office environment; subject to interruptions and changing schedules; subject to exposure to various illnesses.

Clearance Information

- TB Test clearance
- Criminal Justice Fingerprint clearance
- Valid Driver's license and insurability

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.