



Central Union School District
Lemoore, CA

CENTRAL UNION SCHOOL DISTRICT
General Maintenance Technician

JOB DESCRIPTION

ESSENTIAL FUNCTIONS

Under general supervision, performs a variety of general maintenance, construction, and repair work; assist and provide general direction to other workers in the custodial class. General maintenance and utility in the areas of building and grounds maintenance and repair. Perform plumbing, HVAC, electrical, painting, locksmith, and other maintenance and repair work in the District. Installation, alteration of school facilities and do other related work as required.

Directly Responsible To:
Maintenance Supervisor

Immediate Subordinates
Custodian/Gardener

DUTIES AND RESPONSIBILITIES

Perform a wide variety of duties including:

- Determine defects and maintain heating, water and drainage systems throughout the district
- Perform preventive maintenance on air conditioning-heating equipment
- Perform general plumbing repairs such as replacing faucets, fixtures, washers and gaskets
- Cut, thread and assemble pipe
- Maintain valves, fittings, and other plumbing fixtures
- Repair maintain and install electrical systems and equipment such as motors, transformers, wiring, switches and controls
- Repair and rewire systems according to building code and safety regulations
- Unplug clogged sewer lines
- Perform minor repair of structures and woodwork
- Work from blue prints, drawings or oral instructions
- May do painting, varnishing or plastering on occasions to facilitate repairs
- Receive and maintain training/qualifications in the AHERA, safety, hazardous materials and chemical safety compliance areas
- May be required to substitute in various custodial positions on an as needed basis
- Make routine and emergency repairs to buildings and facilities
- Perform preventive maintenance and repair of small equipment, and maintenance related machinery (i.e., mowers)
- Use a variety of hand and power tools
- Operate tow vehicles to move trailers from site to site
- Mow and edge lawns, using power mowers and edgers
- Mow, edge, trim, and water lawns, fields and other turf grounds.
- Carry and lift tools and equipment that weigh up to 50 pounds
- Perform other duties as requested by Maintenance Supervisor

QUALIFICATIONS

Knowledge of:

- Basic repair techniques
- General safety practices
- Basic trades as specified in duties and responsibilities

Ability to:

- Perform physical tasks relating to position
- Work at varied tasks and to assist wherever needed
- Follow written and oral instructions
- Work independently with a minimum of supervision
- Establish and maintain cooperative and harmonious working relationships

Education and Experience:

- Completion of twelfth grade or equivalent
- Willingness to learn computer technology
- Vocational training and experience desired
- Vocational aptitude in plumbing, HVAC, electrical, and plumbing
- Willingness to attend job related training

Requirements

- Class C Drivers License
- Tuberculosis Screening
- Department of Justice and Federal Fingerprint Clearance

Physical Abilities:

- Hearing and speaking to communicate with district staff and the public
- Walking or standing for extended periods of time
- Bending, kneeling and reaching to perform related job tasks
- Dexterity of hands and fingers to file and operate equipment
- Agility to climb ladder
- Manual Dexterity and Finger Dexterity
- Peripheral Vision
- Muscular Tension, Power, and Endurance
- Whole Body Coordination
- Whole Body Equilibrium

WORKING ENVIRONMENT

- Indoor and outdoor environment – School Settings
- May be exposed to extreme hot or cold temperatures
- Tight locations
- May perform work on uneven surfaces, inclines, and slippery and wet surfaces
- Heights (rooftops)
- Twelve month employee

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of personnel so classified.

Board Approval: November 17, 2008