



Central Union School District
Lemoore, CA

CENTRAL UNION SCHOOL DISTRICT
School Counselor

JOB DESCRIPTION

ESSENTIAL FUNCTION

Provide counseling assistance for identified at-risk students.

DIRECTLY RESPONSIBLE TO

Building Principal
District Psychologist/Administrative Assistant

IMMEDIATE SUBORDINATES

None

DUTIES AND RESPONSIBILITIES

Provide individual and group counseling to identified at-risk students; the goal of this counseling is to increase the social, emotional, and behavioral adjustment of targeted students, thereby enabling them to reach their full potential; and the school counselor will also serve as a resource to teachers and parents on questions concerning children's social and emotional needs and the development stages of childhood. Maintains necessary confidential records and reports; serves as a liaison between parents and the school and makes home visits if necessary; takes steps to increase the availability and use of services to "high-risk" multi-problem students and families, to agencies outside of the school as appropriate after consulting with district administrators; develops a knowledge of referral sources within the community so that people with specific needs can be directed to services as needed; evaluates the effectiveness of counseling programs on the periodic basis and reports on the results to the Board of Trustees and District Administrators; and participates in selected school activities (i.e., staff meetings, in-service training, child study team).

QUALIFICATIONS

Knowledge of:

Individual and group counseling techniques appropriate for elementary school age children; Primary Prevention Philosophy of Mental health applied to school settings; counseling needs of students coming from diverse and non-traditional cultural backgrounds; and Ethical Standards of the School Counseling Profession.

Ability to:

Assist the school psychologist and the special education assessment team in conducting special education assessments; make classroom presentations designed to enhance the development of children's social and communicative skills; provide individual, group, and limited family counseling/therapy, and assist the Child Study Team in the referral process as needed; conduct parenting skills workshops at district school sites; provide services and assist in the implementation of parent support groups; and demonstrate initiative and effectiveness in the ability to form professional work relationships with certificated and classified school staff.

Education and Experience:

Previous experience as a school counselor in a multi-cultural school setting is desirable.

Requirements:

Must possess a California Pupil Personnel Services Credential

SALARY AND WORK INFORMATION

Certificated Salary Schedule: Certificated

Work Year: 183 Days, ten (10) month full-time work year.

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.