

Bylaws
District Indian Education Advisory Council (IEC)
Santa Rosa Rancheria/Lemoore Union High School District/Central Union Elementary School

ARTICLE I

Name

The name of this organization shall be the Santa Rosa Rancheria/Lemoore Union High School District/Central Union Elementary School District Indian Education Advisory Council (IEC)

ARTICLE II

Objective

The objective of the IEC shall be to assist the Santa Rosa Rancheria (SRR)/Lemoore Union High School District (LUHSD)/Central Union Elementary School District (CUESD) to bring about cooperation and coordination of community and other resources, such as, the Johnson O'Malley and Title VI Federal funding, which may be of value to the SRR, LUHSD, and CUESD Native American students in regards to student achievement and other projects. In achieving this purpose, the IEC shall accomplish these tasks:

1. To help plan, develop and implement an educational plan for our Native American students
2. To determine organizational structures to accomplish its tasks which would include adoption of bylaws that meet *California Education Code* requirements
3. To establish communication processes with the governing boards of LUHSD and CUESD, local schools within the two districts. SRR, and the local community
4. To establish processes for evaluation.

ARTICLE III

Membership

1. The IEC shall be composed of three **(3) parents of Native American students** who have at least one child at LUHSD or CUESD, plus **(1) Alternate Parent member one (1) Site administrator** from LUHSD or CUESD, **one (1) teacher** from LUHSD or CUESD, **two students (2) CUESD & LUHSD students** (one middle school & one high school) **one (1) Director of the SRR Education Department (1) Employee of the SRR Education Department, (1) CUESD District Representative (Non-Voting Participant)**

2. Those members identified as parents of the school must not employ members of the community.
3. Native American parents, Director of the SRR Education Department, Native American students, SRR employee shall comprise the majority of persons representing the committee.

ARTICLE IV

Officers

Section 1: Officers

The officers of the IEC shall be a chairperson, vice-chairperson, secretary and such other officers, as the IEC may deem desirable.

Section 2: Election and Term of Office

The officers of the IEC shall be elected for a (1) year term. Officers may be elected again the following year. The election will be held during the first regular meeting of each school year.

Section 3: Removal

Any officer elected by the IEC may be removed by a two-thirds vote of all members of the IEC whenever, in the judgment of the IEC, the best interests of the IEC would be served.

Section 4: Vacancy

A vacancy in any office because of death, resignation, removal, disqualification, or any other reason, may be filled by the IEC for the unexpired portion of the term. Parents vote to replace parents, teachers vote to replace teachers, etc.

Section 5: Chairperson

The chairperson shall preside at all meetings of the IEC and may sign all letters, reports and other communications of the IEC. In addition, he/she shall perform all duties incident to the office of chairperson and such other duties as may be prescribed by the IEC.

Section 6: Vice-Chairperson

The duties of the vice-chairperson shall be to represent the chairperson in assigned duties and to substitute for the chairperson during his/her absence. He/she shall also perform such other duties as from time to time may be assigned to him/her by the chairperson or by the IEC.

Section 7: Secretary

The secretary shall keep all minutes of the meetings, both regular and special, and shall promptly transmit them to each member of the IEC and to such other persons the IEC may direct. He/she shall see that all notices are duly given in accordance with the provisions of these by-laws. He/she shall keep a register of the address and phone number of each member of the IEC and, in general, perform all duties incident to the office of secretary and such other duties as from time to time may be assigned by the chairperson or the IEC.

Section 8: Voting Rights

Each member shall be entitled to one vote and may cast that vote on each matter submitted for a vote to the IEC. Proxy voting and absentee ballots shall not be permitted. Unofficial members and alternate members shall not be allowed to vote except in such cases as when an alternate is declared a voting member for a meeting in which a regular voting member is absent. Alternates can only vote for members of like category (i.e. a teacher for a teacher, a parent for a parent).

Section 9: Termination of Membership

A member shall no longer hold membership should he/she cease to be a resident of the area served by LUHSD and/or CUESD or if he/she terminates his/her relationship with the group for which he/she was selected to represent. Membership will automatically terminate when a member is absent for a period of four consecutive months. The IEC, by affirmative vote of two-thirds of all the members, may suspend or expel a member.

Section 10: Transfer of Membership

Membership on the IEC is not transferable or assignable.

Section 11: Alternates

Alternates may be elected annually when the voting members of the IEC are elected. Alternates may vote in the absence of a voting member according to the restrictions of Section 8. The number of votes received during the annual election will determine first alternate, second alternate, etc. An alternate may become a voting member upon the termination of a voting member.

Section 12: Resignation

Any member may resign by filing a written resignation with the secretary or chairperson.

Section 13: Vacancy

Any vacancy of a member, shall be filled for the remainder of the unexpired term by a member of the same subgroup (i.e. teacher, parent, administrator).

ARTICLE V

Committees

Section 1: Standing and Special Committees

The IEC may establish and abolish such standing or special committees, as it may desire. Each member of a standing or special committee shall be a member of the IEC. No standing or special committee may exercise the authority of the IEC.

Section 2: Membership

Unless otherwise determined by the IEC in its decision to establish a committee, the chairperson of the IEC shall appoint members of a committee.

Section 3: Term of Office

Each member of a committee shall continue as such for the term of his/her appointment and until his/her successor is appointed, unless the committee shall be terminated or abolished or unless such member shall cease to qualify as a member.

Section 4: Rules

Each committee may adopt rules for its own governance not inconsistent with these by-laws.

Section 5: Quorum

A majority of the committee shall constitute a quorum and an act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

Section 6: Vacancies

A vacancy in the membership of any committee may be filled by an appointment made in the same manner as provided in the case of the original appointment.

ARTICLE VI

Meetings of the IEC

Section 1: Regular Meetings

The IEC meetings shall be held as needed, generally the committee will meet monthly during the school year (September- May) on the **third Tuesday** of the month. The month of September shall be utilized for the election of the members of the IEC.

Section 2: Special Meetings

Special meetings may be called by the chairperson or by a majority of the IEC.

Section 3: Place of Meetings

The IEC shall hold its regular meetings in a facility provided by the SRR Education Department.

Section 4: Notice of Meetings

Regular and special meetings shall be noticed. All notices shall be in writing and shall state the day, hour, and location of the meeting. **The flyer and Agenda are to be posted 72 hours prior to each meeting.**

The Native American student assessment data is to be presented during the first Trimester of each school year. This meeting must be posted in the local newspaper.

Section 5: Decisions of the IEC

All decisions of the IEC shall be made only after an affirmative vote of a majority of its members in attendance when a quorum is present.

Section 6: Conduct of Meetings

All regular and special meetings of the IEC shall be conducted in accordance with *Robert's Rules of Order* or in accordance with an appropriate adaptation thereof.

Section 7: Meetings Open to School Representatives, SRR, and Parents of Indian Students.
All regular and special meetings of the IEC and of its standing or special committees shall be open at all times to representatives from LUHSD, CUESD, and SRR.

Section 8: Quorum

A majority of the members of the IEC shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the IEC.

ARTICLE VII

Amendments

These bylaws may be amended at any time by a two-thirds affirmative vote of the members of the IEC and with the help of the SRR, LUHSD and/or CUESD, provided that the amendment is to carry out the objectives of the IEC as herein expressed. Any amendments must conform to the laws and regulations of the State of California.

Approved: October 15, 2019