



Stratford Elementary School

Home of the Cougars!

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To: Santa Rosa Rancheria Education Department
From: Christina Gonzales, Principal of Stratford School
Date: August 12, 2020
RE: MOU Regarding Notification of the SRR Education Department

This memo is being written to confirm the working partnership between the SRR Education Department and Stratford School to achieve student success.

This memo is covering the tribal students whose parents or guardians have completed the SRR Academic Assistance Authorization form allowing Stratford School to share student educational, behavioral, and attendance information with the SRR Education Department.

The SRR Academic Assistance Authorization form is completed at the onset of each school year.

The school will:

Suspensions:

Inform the SRR Education Department of any student suspension when a parent or guardian has completed the SRR Academic Assistance Authorization form for the current school year. The SRR Education Department will be informed by a Stratford School site administrator. The school site administrator will call or e-mail the Director, Assistant Director, or Liaison Supervisor.

Referral for Expulsions:

Inform the SRR Education Department by a phone call or e-mail to the Director, Assistant Director, or the Liaison Supervisor unless personal contact is made between the two parties. A parent or guardian must have completed the SRR Academic Assistance Authorization form for the current school year.

Student Study Team Meetings & SARB Meetings:

The SRR Education Department will contact (via the assigned SRR liaison) Stratford School for a current list of SST/SARB tribal students. A parent or guardian must have completed the SRR Academic Assistance Authorization form for the current school year. The SST/SARB meetings will be listed on the school's weekly calendar.

IEP Meetings:

A copy of the IEP meeting notification form will be placed in the SRR Education Department school site mailbox for the students whose parents/guardians have completed the SRR Academic Assistance Authorization form for the current school year.

Promotion/Retention Meetings:

The SRR Education Department will obtain their list of students from the school site secretary. The school site secretary will give only the names of the students whose parent or guardian has completed the SRR Academic Assistance Authorization form for the current school year. The meeting dates will be listed on the school site's weekly calendar.

Attendance:

The SRR Education Department will obtain their students' school attendance from the school site secretary. The school site secretary will give only the names of the students whose parent or guardian has completed the SRR Academic Assistance Authorization form for the current school year.

Grades:

The SRR Education Department will obtain 4th-8th grade student grades from our student data system for the students whose parent or guardian has completed the SRR Academic Assistance Authorization form for the current year. Teachers will not be more than 5 school days in arrears of posting grades. K-3rd grade teachers will provide weekly student progress reports and trimester report cards to the grade level SRR liaison.