

CENTRAL UNION SCHOOL DISTRICT
Administrative Regulation

AR 6164.2 (a)

Instruction

Guidance/Counseling Services

Supplemental School Counseling Program for Students in Grades 7-8

A counselor shall review the academic and department record of each student in grades 7-8, and meet with each student and, if practicable his/her parent/guardian, to explain the records. At the meeting, the counselor shall also explain the student's educational options, the coursework and academic progress needed for satisfactory completion of middle school or high school and passage of the high school exit examination, and the availability of career technical education. If such services are available to District students, the educational options discussed shall include college preparatory and vocational programs, including regional occupational centers and programs and any other available alternatives. (*Education Code 52378*)

(cf. 5125 - Student Records)

(cf. 6146.5 - Elementary/Middle School Graduation Requirements)

The Superintendent or designee shall identify students in grades 7-8: (*Education Code 52378*)

1. Who are at risk of not graduating with the rest of their class
2. Are not earning credits at a rate that will enable them to pass the high school exit examination
3. Do not have sufficient training to allow them to fully engage in their chosen career.

The District shall provide the following services:

1. For students in grade 7 who are deemed to be at the far below basic level in English language arts or mathematics pursuant to the California Standards Test administered in grade 6, the District shall provide a list of coursework and experience necessary to assist them to successfully transition to high school and to meet all graduation requirements, including passing the high school exit examination. (*Education Code 52378*)

A copy of the list of coursework and experience shall be provided to the student and his/her parent/guardian. The list shall also be included in the student's cumulative record. (*Education Code 52378*)

2. Individual Conference: For students in grades 7 who have been provided the list of coursework and experience detailed in item #1 above, the District shall offer and schedule an individual conference with each student, his/her parent/guardian, and a school counselor. During the conference, the counselor shall apprise the student and his/parent guardian of the following: (*Education Code 52378*)

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- a. Consequences of not passing the high school exit examination
- b. Available programs, courses, and career technical education options needed for satisfactory completion of middle or high school
- c. The student's cumulative records and transcripts
- d. The student's performance on standardized and diagnostic assessments
- e. Available remediation strategies, high school courses, and alternative education options
- f. Information about postsecondary education and training
- g. As applicable, the student's score on the English language arts or mathematics portion of the California Standards Test administered in grade 6

The individual conference shall be scheduled, to the extent feasible, within the following timelines: (*Education Code 52378*)

- a. For students in grade 7, the conference shall occur before January of the year in which the student is in grade 7.

The Superintendent or designee shall annually submit reports to the California Department of Education describing the number and percentage of students receiving various program services. (*Education Code 52380*)

Notifications

Beginning in grade 7, parents/guardians shall be notified at least once before career counseling and course selection so that they may participate in the counseling sessions and decisions. (*Education Code 221.5*)

(cf. 5145.6 - Parental Notifications)

Nondiscrimination

No counselor shall unlawfully discriminate against any student. In addition, when exploring the possibility of careers and courses leading to such careers, counseling staff shall not differentiate career, vocational, or higher education opportunities on the basis of the sex of the student. (*Education Code 221.5; 5 CCR 4930*)

For appraising or counseling students, the District shall not use testing or other materials that permit or require impermissible or unlawful differential treatment of students. (*5 CCR 4931*)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)